



# AGREEMENT FORM

STUDENT #	_____
DATE RECVD:	_____
REG. FEE PAID:	_____
CHECK #:	_____
CASH:	_____
TESTED/ INTERVIEWED ON:	_____

\_\_\_\_\_  
**SCHOOL YEAR**

DATE:		STUDENT NAME:		SOCIAL SECURITY #	
GRADE APPLYING FOR:			DATE OF BIRTH:		SEX: <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE
SCHOOL PREVIOUSLY ATTENDED:			MOTHER'S NAME:		
STUDENT STREET ADDRESS:			MOTHER'S HOME TEL NO:		SOCIAL SECURITY #
CITY:	ZIP CODE:	MOTHER'S WORK NO.:		MOTHER'S CELL/PAGER NO.:	
HOME TEL NO.:			FATHER'S NAME:		
LEGAL GUARDIAN'S NAME (if other than mother or father):			FATHER'S HOME TEL NO.:		SOCIAL SECURITY #
LEGAL GUARDIAN'S HOME TEL NO. (if applicable):			FATHER'S WORK NO.:		FATHER'S CELL/PAGER NO.:
LEGAL GUARDIAN WORK NO.:	LEGAL GUARDIAN CELL/PAGER NO.:	CHECK PAYMENT SCHEDULE: <input type="checkbox"/> MONTHLY <input type="checkbox"/> ANNUALLY			

## TERMS OF AGREEMENT

1. **TUITION PAYMENT METHOD:**  
The annual tuition is based on a 10-month school year. Tuition may be paid in the following manner:
  - **Yearly** = One payment due September 1<sup>st</sup> with discount
  - **Monthly** = 10 payments due the 1<sup>st</sup> day of each month, from September 1<sup>st</sup> through June 1<sup>st</sup>
2. **DEDUCTIONS:** Absolutely NO DEDUCTIONS will be made for days, weeks or months absent from school. Vacations or illnesses will not be deducted from tuition. Tuition must be paid in order for student to maintain enrollment.
3. **REFUND POLICY:** All payments made to the school are NON-REFUNDABLE. Edison Private School will not be required to refund any funds, if at any time the student withdraws by choice or is asked to leave by the school's administration.
4. **PENALTIES:** A \$ 40.00 late payment fee will automatically be added to tuition on or after the 10<sup>th</sup> day of each month. Students whose accounts are 30 days past due will not be admitted in school until tuition is paid. **If monthly tuition is not paid by the end of the month, students may be automatically suspended or expelled.** Past due accounts will be submitted to a collection agency. *If applicable, Parents/Guardians will be liable for all collection costs, including Attorney fees and Court costs.* There is a \$ 40.00 service charge on all checks returned by the bank. Also, \$ 40.00 late fee will be charged, *if applicable.*
5. **PAST DUE ACCOUNTS:** Progress Reports, Evaluations, Transcripts and Exams will NOT be issued to parents with past due accounts. This includes amounts due for Registration Fee, Tuition, late payment penalties or returned check penalties, late pick-up charges, extracurricular activity fees or any fundraising proceeds that are owed.
6. **DISCLAIMER:** Edison Private School, its Owners, Directors, Employees and or volunteers will not be liable for any claims due to injuries, accidents or incidents suffered during school hours or while participating in any extracurricular activities. The insurance benefits cover emergency treatment ONLY.
7. **ADDITIONAL FEES:** Extracurricular classes such as Ballet, Cheerleading, Karate, all Athletics and all Club dues are not included in the Tuition. These fees will vary and will be charged separately. After School Care is provided until 5:00 P.M. to accommodate our working parents. Students that fail to abide by **ALL** disciplinary policies will lose this privilege and must be picked up at 3:00 p.m. The School Administration has the full authority to make this decision at any time during the year.

8. **TRANSPORTATION:** Edison Private School does not own any vehicles. Our transportation is subcontracted. Therefore, individual arrangements must be made directly with any Bus Driver/Owner as to fees, hours, etc. all payments are to be made directly to the Bus Driver/Owner. Edison Private School is not liable for any accidents or incidents occurring while student is being transported to and from school during a Field Trip or Extracurricular activity.
9. **HOURS OF SERVICE/ LATE PICK UP FEES:** Our school is open from 7:00 a.m. and closes at 5:00 p.m. After 5:00 p.m., a late pickup charge of \$5.00 for every 10 minutes or fraction thereof, is due and payable directly to staff member assuming responsibility for your child after closing hours.

**CLOSED-DOOR POLICY:** For the safety of all Edison Private School students, parents are not allowed anywhere inside school campus without first registering in the school office and obtaining a " Visitor's Pass". All students must be dropped off and picked up at Main entrance. Appointments must be requested in order for parents to speak with teachers. Teachers are NOT allowed to speak with parents in the school entrance, parking lot, and hallways or in front of classrooms.

**FINANCIAL AGREEMENT**

The amount of \$ \_\_\_\_\_ is hereby paid for the \_\_\_\_\_ School Year REGISTRATION FEE and INSURANCE FEE coverage for EMERGENCY TREATMENT only, not Liability. I understand that the fee is NON-REFUNDABLE. I hereby agree to pay the ANNUAL TUITION amount of \$ \_\_\_\_\_. I hereby agree to pay by **December 1**, \_\_\_\_\_ the following fees: TECHNOLOGY FEE of \$ \_\_\_\_\_, BOOK RENTAL FEE of \$ \_\_\_\_\_ and the P.T.O. Fee of \$ \_\_\_\_\_ for the school Year (**if not paid by Dec 1, I acknowledge that my child will not be allowed to return to school after the December recess until fees are paid in full**) I hereby assume all financial responsibilities with regard to this obligation. I understand I will be responsible for all penalties and Attorney fees if this account is sent to collection. I understand that my child will be required to follow all the **RULES & REGULATIONS** of Edison Private School as stated in the published "**HANDBOOK**". I understand the school reserves the right to suspend or expel my child if any part of these Rules & Regulations and/or this Agreement is not observed.

I UNDERSTAND THAT TUITION IS BASED ON A 10 MONTH SCHOOL YEAR AND THAT PAYING MONTHLY PAYMENTS ARE DUE IN ADVANCE ON THE 1<sup>ST</sup> DAY OF THE MONTH, STARTING IN AUGUST AND ENDING IN MAY 1<sup>ST</sup> OF EACH YEAR. I UNDERSTAND NO DEDUCTIONS WILL BE MADE AND NO DUES WILL BE REFUNDED FOR ANY DAYS, WEEKS OR MONTHS MY CHILD IS ABSENT FROM SCHOOL. ALL PAYMENTS MADE ARE NON-REFUNDABLE. I also understand that I will be expected to cooperate with the PTO's numerous fundraising events and that the only mandatory fundraiser is the sale of chocolate bars, which are not returnable. (Statements will NOT be sent home on the first day of each month.)

I also understand that I will be expected to cooperate with the only mandatory fund-raiser is the sale of chocolate bars, which are not returnable. (Statements will NOT be sent home on the 1<sup>st</sup> day of each month. I have already filled out the "REGISTRATION FORM" giving the school all the pertinent information regarding my child. I hereby authorize Edison Private School, its Employees or volunteers to give First-Aid treatment to my child in case of an emergency. I hereby authorize my child to be transported by a sub-contracted bus/van to and from a Field Trip scheduled by my child's teacher. I further relieve Edison Private School, Inc., its Owners, Directors, employees and volunteers of any and all liability as to any type of accident or incident that my child may be involved in during these trips, or before, during and after school hours. I have seen the entire school campus, including all Playground areas, and have found them to be safe and suitable for my child. I hereby give permission for my child's photo(s) or videos to be published in the the school Yearbook, digital monitor, school website or any school brochure, advertising and/or other school publication. I give permission for my child to access all books, including literature book, i-books, e-books, etc. located within the classrooms or computers.

**Pre-School Parents only:** I have read and understood the Dept. of Children & Families booklet "**Know Your Child Care Center**", (Form HRS 175-24, indicating all State licensing requirements and Standards).

**DATE SIGNED:** \_\_\_\_\_

Initials of Edison Private  
School Administrator  
Handling registration \_\_\_\_\_

\_\_\_\_\_  
Signature of Father (or Legal Guardian)

\_\_\_\_\_  
Signature of Mother (or Legal Guardian)